

# California Department of Food and Agriculture

## Marketing Branch

### Approval of Meeting Minutes and Actions


Program:	Processing Tomato Advisory Board
Meeting Date:	January 27, 2021
Meeting Location:	Videoconference and Teleconference

**Notable Actions:**

2021 0127	#21-02	Motion to recommend approval of revisions to Section 400.9 of the Board's Policy Manual to maintain a minimum reserve level of \$2 million. <a href="#">[Approved by Department on 4/29/21]</a>
2021 0127	#21-04	Motion to recommend the selection of Damore, Hamric and Schneider to conduct a financial audit and a fiscal and compliance audit of the Board's 2020 fiscal year financial records. <a href="#">[Approved by Department Order on 2/26/21]</a>
2021 0127	#21-05	Motion to recommend re-hiring Karen Moreno as the Board Manager for the 2021 fiscal year. <a href="#">[Approved by Department Memo on 2/27/21]</a>
2021 0127	#21-06	Motion to recommend approval of the 2021 fiscal year budget, based a projected volume of 12.1 million tons, including salary increases as presented in the budget. <a href="#">[Approved by Department Order on 4/9/21]</a>
2021 0127	#21-07	Motion to recommend the establishment of a base assessment rate of \$11.50 per load and a schedule of assessment rates by inspection station for the 2021 fiscal year. <a href="#">[Approved by Department Order on 4/8/21]</a>
2021 0127	#21-08	Motion to recommend approval of an interim budget for the first quarter of 2022 as presented. <a href="#">[Approved by Department Memo on 4/9/21]</a>

**APPROVED**

**SECRETARY OF FOOD AND AGRICULTURE**

**BY:**   
 Joe Monson, Branch Chief  
 Marketing Branch

**DATE:** NOVEMBER 5, 2021

