

Processing Tomato Advisory Board
Board Meeting Notice
January 24, 2012
10:30AM to Noon
California Farm Bureau Federation (Conference Room)
2300 River Plaza Drive, Sacramento

Agenda (revised January 12, 2012)

1. **Introductions, Roll Call.**
2. **Approval of Meeting Minutes – PTAB Meeting, March 29, 2011** (*Available online at www.ptab.org*) (Action item)
3. **Board Manager’s Report**
 - a. *Board Appointments*
 - b. *Nomination/Appointment to PTAB Processor Vacancy* (Action item)
 - c. *2010 Financial and Compliance Audits Reports* (Action item)
 - d. *Auditor Designation* (Action item)
 - e. *Garlic and Onion Inspection Program Management Update*
4. **Inspection Research Committee Activities Report**
 - a. *Tomato Color Measurement*
 - b. *Mold Antibody and Test Strip Update*
 - c. *Committee Recommendations for 2012 Projects* (Action item)
 - i. *Build 2 Automated Tomato Testers (\$50K)*
 - ii. *Build 3 Auto Weigh Bucket Units (\$105K)*
 - iii. *Begin Transition to new color measurement (\$20K)*
5. **Budget and Finance Committee Report – Review the recommendations from the December 15, 2011 Committee meeting.**
 - a. *2012 Budget – Includes Employee Raises* (Action item)
 - b. *Board Manager Appointment* (Action item)
 - c. *Board Automobile Purchase* (Action item)
 - d. *Inspection Fees – Establishing an \$8.00 base inspection* (Action item)
 - e. *2013 Interim Budget* (Action item)

6. **Sample Frequency Change Request** — *The Board has been asked to reconsider allowing companies the flexibility to determine sampling frequency on an individualized basis.* (Action item)
7. **Deadline Extension for a Marketing Order Amendment** – As per the marketing order if the Board decides to make a sampling change (Action item)
8. **Election of Officers** –
 - a. *Chairman* (Processor Representative) (Action item)
 - b. *Vice-Chair* (Producer Representative) (Action item)

The handout material will be available at the meeting or upon request by calling our office at (530) 759-7501.